

# I.F.M.H.A. CHEQUE REQUISITION FORM

**\*\* Please give treasurer 7 days notice if you need a cheque \*\***

Date: \_\_\_\_\_

Payable to: \_\_\_\_\_

Amount: \_\_\_\_\_

Requested by: \_\_\_\_\_

Reason for Cheque: \_\_\_\_\_  
(eg. Travel permit, tournament fee, etc...)

Comments: \_\_\_\_\_  
\_\_\_\_\_

Signature of Person  
Requesting cheque: \_\_\_\_\_

If you are submitting an invoice or a receipt to the treasurer, a cheque requisition form **is not** required.

If you do not have an invoice or a receipt, a cheque requisition form is **required at all times. No cheques will be issued without one.**

Any questions about getting a cheque, you can contact Rosalie Madden, Treasurer, at 705-258-3697.

Cheque # \_\_\_\_\_

for Minor Hockey use only